

# CLERK'S ANNUAL QUESTIONNAIRE FOR YEAR ENDING DECEMBER 31, 2009

Return to Presbytery Clerk By \_\_\_\_\_ 2010

SYNOD AND PRESBYTERY

	CHURCH PIN	LOCATION OF CHURCH (CITY OR TOWN, STATE)	NAME OF CHURCH
MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF THE GENERAL ASSEMBLY			

**Clerks of Session May Find it Necessary to Consult With Pastors or Treasurers on Some Questions**  
The reason for asking each question can be found on the back page.

**Form may be completed on the web: [www.pcusa.org/clerks2009](http://www.pcusa.org/clerks2009)**

Clerk of Session's Name: \_\_\_\_\_ Email: \_\_\_\_\_

### Guest Preachers

- Q-1. The 1999 General Assembly urged all congregations to *invite* racial-ethnic ministers to preach during Sunday worship services at least annually. Did your congregation invite a racial-ethnic minister (other than your pastor if he or she is a racial-ethnic minister) to preach during 2009?
- 1 Yes → Q-1a. If yes, on how many Sundays did a racial-ethnic minister serve as guest preacher? (If all invitations were turned down, enter "0" – zero.) \_\_\_\_\_
- 2 No → Q-1b. If no, when was the last time your congregation invited a racial-ethnic minister to preach there?
- |  |   |
|--|---|
| <input type="checkbox"/> 1 During 2008   | <input type="checkbox"/> 4 7-9 years ago        |
| <input type="checkbox"/> 2 2-3 years ago | <input type="checkbox"/> 5 10 years ago or more |
| <input type="checkbox"/> 3 4-6 years ago | <input type="checkbox"/> 6 Never/don't know     |

### Collegiate Ministries

- Q-2. Are there one or more colleges or universities of any type within five miles of your congregation's building(s)?
- 1 Yes
- 2 No → *Skip to Q-4*
- Q-3. Does your congregation provide or support any ministry to students attending nearby college or university campuses?
- 1 Yes → Q-3a. In what capacity does your congregation provide or support ministry to students at nearby colleges or universities? (Check *all* that apply.)
- 2 No
- |  |
|--|
| <input type="checkbox"/> 1 Financial support for this ministry                                   |
| <input type="checkbox"/> 2 Pastor or other staff from your congregation works with this ministry |
| <input type="checkbox"/> 3 Volunteers from your congregation work with this ministry             |
| <input type="checkbox"/> 4 Use of your facilities for this ministry                              |
| <input type="checkbox"/> 5 Other (please specify): _____   |
- Q-4. Does your congregation have any members who live away from home while attending college or university?
- 1 Yes Q-4a. How many? \_\_\_\_\_ college students
- 2 No → *Skip to Q-6*
- Q-5. Is anyone in your congregation responsible for ministry to your congregation's members who are away at college?
- 1 Yes → Q-5a. Is this person a staff member of the congregation or a volunteer?
- 2 No
- |                                      |
|--------------------------------------|
| <input type="checkbox"/> 1 Staff     |
| <input type="checkbox"/> 2 Volunteer |
- Q-5b. Please provide the name and email address of the person responsible for ministry to your congregation's members while they are away at college: (*Please print.*)
- Name: \_\_\_\_\_ Email: \_\_\_\_\_
- Q-6. Would any people from your congregation like to learn more about PC(USA) Collegiate Ministries?
- 1 Yes → Q-6a. Please provide the name and email address of up to two people who would like to learn more about PC(USA) Collegiate Ministries: (*Please print.*)
- 2 No
- |             |              |
|-------------|--------------|
| Name: _____ | Email: _____ |
| Name: _____ | Email: _____ |

### Hunger Ministries

- Q-7. Is your congregation currently engaged in any hunger ministries?
- 1 Yes
- 2 No

Q-8. In the past two years, which of the following has your congregation done? For those your congregation has done, indicate whether it was alone or in conjunction with your presbytery or other congregations, or both. Mark the far right column for those your congregation has **not** done in the past two years.

	Yes, Our Congregation Alone	Yes, With Presbytery or Other Congregations	Not Done
a. Provided or supported a food pantry that distributes non-perishable food .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
b. Served meals to the hungry .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
c. Grew food that we shared at a food pantry or feeding program .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
d. Provided funding or volunteer support for local poverty reduction programs .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
e. Provided funding for international hunger or poverty reduction programs .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
f. Participated in Bread for the World's offering of letters .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
g. Forwarded legislative alerts about hunger issues to interested members.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
h. Participated in a Fair Food campaign (for example, increasing wages for tomato pickers, abolishing exploitation in the fields) .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
i. Used <i>Just Eating? Practicing Our Faith at the Table</i> curriculum .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
j. Used other Presbyterian Hunger Program educational resources or curriculum .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
k. Used CentsAbility resources (formerly Two-Cents-a Meal) to raise awareness and funds for the fight against hunger.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
l. Used or sold fair trade coffee or other fair trade products .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
m. Took measures to be eco-friendly (reducing electricity use, recycling, greening buildings, etc.) .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
n. Other hunger-related efforts (please specify): .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Q-9. Would your congregation like assistance from the Presbyterian Hunger Program in any of the following areas?

	Yes	No
a. Help developing models to deepen relationships with feeding program recipients.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
b. Help with church or community gardening projects.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
c. Help building a local food system to feed the hungry.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
d. Help connecting to international partners working on hunger issues .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
e. Help with personal or communal "just living" (living more simply) .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
f. Help going beyond treating the symptoms of hunger to address systemic, root causes of hunger .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
g. Help developing criteria to identify effective hunger and poverty programs to support .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2

### World Mission

Q-10. Does your congregation have a committee that focuses on world (or international) mission?

1 Yes → → Q10a. Name of contact person for this committee: \_\_\_\_\_

2 No E-mail of this person: \_\_\_\_\_  
(please print)

Q-10b. Would the contact person for this committee like to receive World Mission's monthly electronic newsletter about Presbyterian mission work around the world?

1 Yes  
2 No

### Presbyterian Publishing Corporation

Q-11. The Presbyterian Publishing Corporation (PPC) publishes books and resources for the leaders and members of Presbyterian Church (U.S.A.) congregations and for the wider ecumenical audience. If your congregation were interested in purchasing PPC's books and resources for ministry, Bible study, and Christian education, how likely would your congregation be to make such a purchase from each of the sources below?

	Very Likely	Somewhat Likely	Not Very Likely	Not at All Likely	Not Sure
a. Amazon.com on-line bookstore .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
b. Cokesbury (bookstores or online).....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
c. PC(USA) Marketplace on-line.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
d. Barnes and Noble (bookstores or on-line) .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
e. Borders (bookstores or online).....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
f. Directly from PPC.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5

Q-12. When purchasing books and resources for ministry, Bible study, and Christian education, to what extent are your congregation's decisions about where to purchase such items influenced by the following factors?

	To a Great Extent	To Some Extent	To a Small Extent	Not at All	Not Sure
a. Who offers the best price .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
b. Who offers the best service .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
c. The way we usually make such purchases .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
d. Other (please specify): _____	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5

**Seminaries and Theological Education**

Q-13. Please indicate which of the following relationships your congregation has with students currently attending a PC(USA) seminary. (Please check **all** that apply.)

- 1 A member of your congregation is currently enrolled at a PC(USA) seminary
- 2 A student from a PC(USA) seminary currently attends your church
- 3 A student from a PC(USA) seminary is currently working as an intern at your church
- 4 A student from a PC(USA) seminary is currently working in another position at your church
- 5 Other relationship with a student from a PC(USA) seminary (please specify): \_\_\_\_\_
- 6 No current relationship with a student from a PC(USA) seminary

Q-14. Please indicate which of the following types of theological continuing education either members or pastor(s) from your church participated in over the past year. (Please check **all** that apply.)

- 1 Theological continuing education sponsored by a PC(USA) seminary
- 2 Theological continuing education sponsored by a non-PC(USA) seminary
- 3 Theological continuing education **not** sponsored by a seminary (please specify): \_\_\_\_\_
- 4 No one from our church participated in theological continuing education in the past year

Q-15. Please indicate which of the following statements describe the type of support your congregation gave to seminaries in the past year. (Please check **all** that apply.)

- 1 Our congregation supported PC(USA) seminaries through a financial contribution to the Theological Education Fund.
- 2 Our congregation made a financial contribution to one or more particular PC(USA) seminaries. Please indicate which one(s): \_\_\_\_\_
- 3 Our congregation made a financial contribution directly to a student at a PC(USA) seminary.
- 4 Our congregation made a financial contribution directly to a student at a non-PC(USA) seminary.
- 5 Our congregation made a financial contribution to one or more non-PC(USA) seminaries. Please indicate which one(s): \_\_\_\_\_
- 6 Our congregation gave another type of support to PC(USA) seminaries. Please specify the type of support: \_\_\_\_\_
- 7 Our congregation did not support seminaries in any particular way during the past year.

Q-16. Does your congregation currently have a particular person or committee that represents PC(USA) seminaries through the Seminary Support Network or promotes them through the Theological Education Fund, or is someone in your congregation interested in doing so?

- 1 Yes → Please provide contact information for this person: (*Please print.*)
- 2 No Name: \_\_\_\_\_ Email: \_\_\_\_\_

**Financial Information**

Q-17. Does your congregation have a loan or loans with any of the following groups or institutions? (Check **all** that apply and indicate the approximate balance and interest rate on loans in each category.)

	Approximate Balance:	Interest Rate (%):
<input type="checkbox"/> 1 Banks or financial institutions .....	\$ _____	_____
<input type="checkbox"/> 2 Presbyterian Investment & Loan Program (PILP).....	\$ _____	_____
<input type="checkbox"/> 3 General Assembly Loan Program .....	\$ _____	_____
<input type="checkbox"/> 4 Presbytery or Synod.....	\$ _____	_____
<input type="checkbox"/> 5 Other (specify): _____	\$ _____	_____
<input type="checkbox"/> 6 No loans		

Q-18. Does your congregation plan to expand or renovate your facilities within the next two years?

- 1 Yes, definitely → Q-18a. What is the estimated cost of the project(s) (if known)? \$ \_\_\_\_\_
- 2 Yes, possibly → Q-18b. Will this project require a capital campaign (a special fundraising effort)?
- 3 No
  - 1 Yes, definitely
  - 2 Yes, possibly
  - 3 No

Q-19. Does your congregation currently have funds in any of the following financial instruments? (Check **all** that apply and indicate the approximate amount invested in each.)

	<b>Approximate Amount Invested:</b>
<input type="checkbox"/> 1 Certificates of deposit .....	\$ _____
<input type="checkbox"/> 2 Money market accounts .....	\$ _____
<input type="checkbox"/> 3 Bonds or treasuries .....	\$ _____
<input type="checkbox"/> 4 Stocks or mutual funds .....	\$ _____
<input type="checkbox"/> 5 Savings Accounts.....	\$ _____
<input type="checkbox"/> 6 Other (please specify): _____	\$ _____
<input type="checkbox"/> 7 None of the above → <i>Skip to Q-21</i>	

Q-20. Who manages your funds? (Check **all** that apply.)

- 1 A brokerage/investment firm
- 2 New Covenant Funds/Presbyterian Foundation
- 3 A bank
- 4 We manage our own portfolio
- 5 Other (please specify): \_\_\_\_\_

**Bequests and Major Gifts**

Q-21. How many **bequests** did your congregation receive in 2009? Bequests are gifts of money, stocks, or other property left to the church through a will when someone dies. If none, write “0” (zero).

**Number of bequests** received in 2009: \_\_\_\_\_  
 Total value of these bequests: \$ \_\_\_\_\_

Q-22. How many **other gifts from estates** did your congregation receive in 2009? Other gifts include being named as a beneficiary of a life insurance policy, retirement account, trust, or gift annuity. If none, write “0” (zero).

**Number of other gifts** received in 2009: \_\_\_\_\_  
 Total value of all such gifts: \$ \_\_\_\_\_

Q-23. Please answer each of the following questions about your congregation:

	<b>Yes</b>	<b>No</b>
a. Does your congregation have a program that encourages members to “remember the church” in their wills? .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
b. Over the past five years the Presbyterian Foundation has raised nearly \$175 million for ministries at the local and national levels of the PC(USA). Has your church been the beneficiary of a gift through the Foundation?.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
c. Is it important to your church to have its resources invested consistent with the Social Witness Policy of the PC(USA) (known as Mission Responsibility Through Investing or MRTI)? .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2
d. Over the years we have all seen large gifts go to museums, hospital, and colleges, which are all worthy causes. Yet fewer major gifts are made to the local or national church. Does your church ask its members for gifts over and above their annual stewardship commitment and giving to special offerings? .....	<input type="checkbox"/> 1	<input type="checkbox"/> 2

**Thank you for completing this survey. Responses can be submitted on the Web: [www.pcusa.org/clerks2009](http://www.pcusa.org/clerks2009)**

**Reasons for These Questions:**

**Clerk of Session’s Name and Email:** The Mission Area asks for this information to support its communication plans.

**Guest Preachers:** The Office of the General Assembly asks these questions in response to a General Assembly mandate.

**Collegiate Ministries:** The General Assembly Council Office of Collegiate Ministries asks these questions to identify and meet congregational needs.

**Presbyterian Publishing Corporation:** PPC asks these questions to identify the best way to provide resources to congregations.

**Financial Information:** The Presbyterian Investment & Loan Program asks these questions to determine which churches might benefit from PILP’s low-cost loans and investment products.

**Bequests and Major Gifts:** The Presbyterian Church Foundation asks these questions to learn about congregational giving trends and needs.

**Hunger Ministries:** The Presbyterian Hunger Program asks these questions to learn more about congregational involvement in hunger ministries.

**World Mission:** The World Mission program asks these questions to be able to communicate directly with congregations regarding international mission.

**Seminaries and Theological Education:** The Theological Education and Seminary Relations office asks these questions to understand how congregations relate to PC(USA) seminaries.