

**Savannah Presbytery
Temporary Pastor Agreement**

This agreement is between the Session of

(Church)

(Temporary Pastor)

_____ **Interim/Transitional**

_____ **Stated Supply**

This agreement is in effect from _____

GOALS FOR TEMPORARY MINISTRY:

- Maintain healthy congregational life
- Continue lay leadership
- Develop short-range goals as specified
- Others as specified

RESPONSIBILITIES:

It is agreed that the Temporary Pastor will fulfill the following responsibilities:

- Lead worship
- Facilitate issue resolutions if needed
- Serve as moderator of Session and Congregational meetings
- Teach groups/classes as specified
- Do pastoral calling
- Train newly-elected officers
- Serve as head of staff
- Prepare the congregation for the arrival of the new pastor if required
- Other responsibilities as specified

ACCOUNTABILITY AGREEMENTS:

The Temporary Pastor will be accountable to the Committee on Ministry of Savannah Presbytery and the session of _____.

The Temporary Pastor agrees not to be involved with the Pastor Nominating Committee except to see that the committee makes adequate reports. Any suggestions the Temporary Pastor may have should transmit to the Committee on Ministry through their COM liaison.

_____ The Temporary Pastor may be considered to be a candidate for the position of Pastor

_____ The Temporary Pastor will not be considered to be a candidate for the position of Pastor

Book of Order G-2.0504B

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Temporary Pastor Agreement**

DURATION AND TERMINATION OF AGREEMENT

This agreement is for a period of _____ months from the date of agreement.

This agreement may be terminated

- (a) by the Session upon 30 days written notice,
- (b) by the Temporary Pastor upon 30 days written notice and forfeiture of any payment beyond that due for actual services in the 30-day period.

This agreement may be extended in one to 12 month periods, upon written notice to and the approval of the presbytery. It is understood that the pastor will participate in any training/discussion sponsored and/or requested by the presbytery and will participate in an exit interview conducted by the presbytery.

For the Interim/Transitional Pastor, the Session may consider continuing the salary for a period of _____ months after the new pastor has accepted the call to ministry.

TERMS OF AGREEMENT:

The Temporary Pastor is employed either

- (a) on a full-time basis, _____ hours per week, or
- (b) to serve approximately _____ hours per week, and will be compensated as follows:

- Base Salary.....\$ _____
- Deferred compensation\$ _____
- Value of manse (if applicable)..\$ _____
- ½ Social Security @ 7.65% \$ _____
- Housing (or utilities) allowance\$ _____
- *Auto mileage reimbursement \$ _____ (\$0.575 @ mile current IRS rate)
- *Continuing Ed. /Book Allowance \$ _____
- Vision/Dental Plan BOP est. \$ _____
- Benefits Plan Medical dues @25%\$ _____ (Pastor’s Participation Plan of BOP)
- Benefit Plan Pension Dues @11% \$ _____
- Benefit Plan Death and Disb. Ins @1% \$ _____
- Moving Expenses (if applicable)\$ _____
- Vacation _____
(Recommended: one week per quarter, either used or accumulated)
- Study Leave _____
(Recommended: two weeks annually, pro-rated as appropriate)

(Released-time provisions for special commitments may also be listed.)

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Temporary Pastor Agreement**

Agreed to (with attachments) on _____, 20____
(Month, Day) (Year)

Signature, Clerk of Session

Signature, Temporary Pastor

The Savannah Presbytery approved this contract and its conditions on _____

Signed: (Chair of COM) _____ Date: _____

Signed copies to be given to the 1) pastor, 2) the clerk of session, 3) the Committee of Ministry of the Savannah Presbytery and 4) the pastor's presbytery of membership (if other than Savannah Presbytery).